Outlook lietojumprogrammas instalācija Android ierīcēm / Installing Outlook on your Android device

Outlook lietojumprogrammas instalācija *Android* ierīcēm Installing Outlook on your Android device

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Lietojumprogramma ir pieejama *Google Play Store*

Pēc Outlook lietojumprogrammas lejupielādes ierīcē, atverot lietojumprogrammu, parādīsies jauns logs

Spiediet uz pogu "ADD ACCOUNT"

Install Outlook on your device from Googl e Play Store

After downloading the Outlook app and opening it, a new window will open

After installing Outlook, open it and click on "ADD ACCOUNT"

Welcome to Outlook

Designed to work with your favorite Samsung devices.

ADD ACCOUNT

CREATE NEW ACCOUNT

"*Enter your email*" logā ierakstiet savu RSU e-pastu (*Darbiniekiem e-pasts ir var ds.uzvards@rsu.lv*)

Pēc e-pasta ievadīšanas, spiediet "CONTI NUE" In the "Enter your email" field enter your employee e-mail (*Employee e-mail* consists of name.surname@rsu.lv)

After entering your e-mail, click "CONTIN UE"

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PRIVACY AND TERMS	



Sign in

RSU email address or domain\username Password

Sign in

Sign in using a certificate

For students

Login example for students: 00000@rsu.edu.lv Click <u>here</u> to obtain or renew your password! How to change password for student? Click <u>here!</u>

For employees

Login example for employees: name.surname@rsu.lv Click <u>here</u> to obtain or renew your password! How to change password for employee? Click <u>here!</u>

 If you have any questions please contact the RSU IT Service Centre E-mail: it@rsu.lv Tel.: +371 67061515 Kad atvērsies RSU pierakstīšanās lapa, ievadiet savu RSU e-pastu un paroli, lai pierakstītos savā kontā un pievienotu to *Outlook* aplikācijai.

Ja ir ieslēgta DUO divu faktoru autentifikācija, sekojiet norādījumiem uz ekrāna, lai apstiprinātu pierakstīšanos. When the RSU sign in window opens, enter your employee e-mail and password to sign in to your account and to add it to the Outlook application.

If DUO two factor authentication is enabled, confirm your authentication by following instructions on your screen.

Pēc veiksmīgas pierakstīšanās, atvērsies logs "*Add another account*" ar iespēju pievienot vēl vienu kontu

Spiediet uz "MAYBE LATER"

After successfully logging in, a new window "Add another account" will pop out offering you to add another account

Click on "MAYBE LATER"



Would you like to add another account?



Kalendārs ir pieejams ar "Calendar" pogu

Pēc RSU e-pasta pievienošanas telefonā tiks uzsākta e-pasta un kalendāra sinhronizēšana. Sinhronizācijas ātrums ir atkarīgs no e-pastu skaita un interneta ātruma! The calendar is available in the $\ensuremath{\textbf{Calendar}}$ tab

Outlook installation is complete and your account has been added successfully to your phone. Synchronization will take some time depending on your internet speed and e-mail item quantity!



Nothing left to read Enjoy your empty inbox.

